



**RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, JAIS**  
(An Institute of National Importance Established Under Act of Parliament)  
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Ref. No.:RGIPT/Jais/Academic/370/2023

Office of the Dean (Academic Affairs)

10<sup>th</sup> March 2023

**OFFICE NOTE**

**Sub.:** Grading of Students based on End Semester examination performances


Dear Sir,

Two B.Tech. students (Name: Abhay Krishna, Roll No.: 22EC3001 and Name: Shubham Bhimsaria, Roll No.:21CS3048), owing to genuine medical emergencies failed to appear for the Mid-Semester examinations and the corresponding make up examination. Their medical document was evaluated by the departmental committee and the Institute doctor and found to be genuine. Considering the feedback received from the respective departments and the genuineness of the cases, we request you to kindly consider the request submitted by the DUGCs of CSE & EEE towards the shortfall in attendance and allow the students to be graded based on their marks secured in respective End Semester examinations.

However, this is to be considered as a very special case and not be considered as precedence for evaluating cases in future.


Requesting your kind approval of the above so that the departments to be notified accordingly for further necessary action.

Yours Sincerely,

  
U. Ojha 10/3/23  
Dean (Academic Affairs)

Presented before the Chairman, Senate for kind approval

*Approved as a spl. case*

  
A. S. K. Sinha 10/3/23  
The Chairman, Senate